

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
(ACR Cell)**

F.No.1-1/2022-23/e-APAR/Estt.I

Dated: 16.05.2023

CIRCULAR

Subject: Generation of part e-APAR between the financial year of Group 'A', 'B' & 'C' officers including Faculty Members of AIIMS, New Delhi - regarding.

The undersigned is directed to say that part e-APAR in between the financial year may be generated only in case when Reporting Officer is going to retire on attaining the age of superannuation/have taken V.R.S/have demitted the office.

Therefore, all the concerned Establishment Sections are requested to generate the part e-APAR in between the financial year of Group 'A', 'B', & 'C' officers including Faculty Members of AIIMS, New Delhi only in case when Reporting Officer is going to retire on attaining the age of superannuation/have taken V.R.S/have demitted the office.


(ANITA TETE)
SR. ADMINISTRATIVE OFFICER

Distribution:

1. All Sr. Administrative Officer/ Administrative Officer/ Asstt. Administrative Officer
2. The Prof.-in-charge, Computer Facility, AIIMS: **with request to upload the same on AIIMS portal.**
3. Sh. Pawan Kumar, Sr. Programmer, Computer Facility, AIIMS
4. The Hindi Section : **Kindly translate it into Hindi language and return back to the ACR Cell for circulation.**
5. Faculty Association/ Officer Association/ AIIMS Nursing Union / Karmachari Union

Copy to:

1. The PPS to Director/ Additional Director (Admn.)/ Deputy Secretary
2. The Dean (Academic)/Dean (Research)/Dean (Examination)/Sub- Dean
3. All the Chief of the Centre's, AIIMS
4. The Senior Financial Advisor/ Financial Advisor, AIIMS